



FLAG HOISTING POLICY

Days for Hoisting Flags:

12 March	Commonwealth Day (second Monday in March)
21 April	Birthday of Her Majesty the Queen
23 April	St George's Day
9 May	Europe Day (Union and EU flags to be flown)
4 June	Official Celebration of Her Majesty's Birthday
5 June	Queen's Diamond Jubilee Celebration
30 June	Armed Forces Day (last Saturday in June - flag flown on Monday before the last Saturday)
15 August	VJ Day
11 November	Remembrance Day (second Sunday in November)

- Flags should be flown from 08h00 until sunset.
- The flag should be flown on the days mentioned above
- Where there are two or more flag staffs the appropriate National Flag may be flown in addition to the Union flag, but not in a superior position.
- Flags should be flown at full mast all day.
- The Union Flag must always be flown in a superior position;
 1. The highest flagpole
 2. The centre flagpole where there is an odd number of poles of the same height
 3. The left centre flag pole viewed from the front of the building, where there is an even number of the same height.
- Half-mast means that the flag is flown two-thirds of the way up the flagpole with at least the height of the flag between the top of the flag and the top of the flagpole.
- On Remembrance Day flags should be flown at **full** mast all day
- If more than one flag is being flown they should all be raised at half mast or not flown at all.
- Flags of foreign nations should not be flown unless their country is also observing the mourning.
- The Union flag must be flown the correct way up. This is with the wider diagonal white stripe above the red diagonal strip in the half nearest to the flag pole.

Policy Number: 5

- The European Union flag is not currently classified as a national flag under the Town and Country (Control of Advertisements) Regulations 1992. To obtain permission contact should be made with the local planning authority to establish how to obtain advertisement consent to fly the European Union Flag.
- The Union flag may be flown on other occasions on the instructions of the Town Council or Mayor or when authorised by Parliament, subject to compliance with any local planning requirements.
- Flags will be flown for official Twinning visits only. Whitnash Town Council office to be notified of dates in advance.
- Flags to be hoisted by authorised person/s only.
- The Town Council will exercise its discretion and fly the flag to commemorate significant events.

Date Approved: 22nd March 2012	Review Date:
--	---------------------