

WHITNASH TOWN COUNCIL

FINANCE AND GENERAL PURPOSES COMMITTEE

Minutes of the meeting held on Thursday, 18th May 2017 at 7.00 p.m. in the Whitnash Town Council office, Franklin Road, Whitnash.

PRESENT: Councillors: B Smart – Chairman
A Barton
S Button
B Franklin
R Margrave
J Short
R Sparkes

Town Clerk: Jenny Mason

74/17 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Cancilla. Apologies were accepted.

75/17 DECLARATIONS OF INTEREST

There were no declarations of interest at the start of the meeting.

76/17 MINUTES OF THE PREVIOUS MEETING

The minutes of the meetings held on 23rd March 2017 as circulated were approved and signed as a true record.

77/17 MATTERS ARISING OUT OF THOSE MINUTES

There were no matters arising.

78/17 INCOME AND EXPENDITURE REPORT AS AT 31st MARCH 2017

The income and expenditure report for the year (1st April 2016 to 31st March 2017) was forwarded to Members along with bank balances and all earmarked reserves.

79/17 REVIEW STANDING ORDERS

Standing orders were reviewed and no amendments made.

80/17 REVIEW FINANCIAL REGULATIONS

Financial Regulations were reviewed and no amendments made.

81/17 ELECTRONIC NOTICEBOARD

The electronic noticeboard has been purchased.

Cllr Margrave explained how it works.

Members proposed that if we are allowed to put the electronic notice board up in the library it goes on the wall above the library book check in machine as there is an electrical socket and internet connection there.

Cllr Margrave will provide the required details for submission to WCC.

As the office is leased from Warwickshire County Council we need to provide the County with the following details before Landlord’s Consent can be given to install the noticeboard:

- *Written details for the proposed alterations i.e. details of the equipment, how it will be fixed to the wall and how it will connect to the building’s electrical system etc.*
- *Plans / drawings / photographs of the proposed alterations*
- *Site / floor plans showing the location of the proposed alterations*
- *Where available, details of the contractors carrying out the alterations*
- *The proposed timescales for the alterations*

WCC is unable to consider our request for Landlord Consent until adequate information on the proposals has been received. If appropriate WCC will issue a letter licence. Reasonable surveyor’s fees will be charged for the grant of Landlord Consent which will be charged on an hourly basis.

Cllr Margrave will also speak to the hairdresser / barber in Acre Close to find out if the electronic noticeboard could possibly be put in the shop window as more residents are likely to see it there.

A bracket or securing device will need to be purchased when the location has been decided.

82/17 CORRESPONDENCE

There was no correspondence received.

83/17 DATE OF NEXT MEETING

The next meeting will be held on 8th June 2017 at 7.00 p.m.

There being no further business the Chairman thanked everyone for their attendance and declared the meeting closed.

SIGNEDDATE