

## WHITNASH TOWN COUNCIL

### HALL AND PLAYING FIELD (GENERAL) COMMITTEE

Minutes of the meeting held on 23<sup>rd</sup> April 2015 at 7.00 p.m. in the Whitnash Town Council office, Franklin Road, Whitnash

**PRESENT**              Councillors: I Colls – Chairman  
                                 S Button  
                                 Mrs K Crutchley  
                                 R Margrave  
                                 T Shepherd  
                                 R Sparkes  
                                 S Vaughan

Town Clerk: Jenny Mason

**IN ATTENDANCE:** D Herbert - Groundsman

#### H66/15 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Mrs Falp and Nayar. Apologies were accepted.

#### H67/15 DECLARATIONS OF INTEREST

There were no declarations of interest at the start of the meeting.

#### H68/15 MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on the 12<sup>th</sup> March 2015 as circulated were approved and signed as a true record.

#### H69/15 MATTERS ARISING OUT OF THOSE MINUTES

**H51/15 Whitnash Community Hall** – a temporary repair of the crack in the floor at the Community Hall will be done the week 26<sup>th</sup> – 29<sup>th</sup> May 2015. All hall users have been notified that the hall will be closed.

**H52/15 Whitnash Open Spaces** – funding for the refurbishment of the War Memorial was sourced from Whitnash Community Forum and Whitnash Charitable Trust. The slabs have been ordered. There is no provision for a plaque. Cllr Colls thanked the Whitnash Community Forum and Whitnash Charitable Trust for the grants received.

**H45/15 Electronic Notice Boards** – members proposed that a basic monitor

is precepted for and placed in Whitnash Library as a trial if the Library gives us permission to do this.

*(Cllr Vaughan arrived at 19h10)*

**H61/15 Hall and Playing Fields project list** – document store has been completed, socket and pest repellent installed. Inventory for emergency lights has not been done. The contractor contacted about the cracks in the road has not been to access the car park.

Cllr Colls and the Clerk met with the Lighting Engineer from WCC re solar powered lights for basketball court and street lighting. These columns cost £500 each to replace. It was decided that these would only be replaced if they became irreparable. Cannot find a solar light to install at the entrance gate that can be remotely controlled.

Quotations for the notice board at St Margaret's House have been passed to Cllr Mrs Falp.

**H62/15 Whitnash Community Hall** – Youth Club cupboard next to the stage has not been cleared out yet. Cllr Margrave will follow up on this. Cllr Colls does not think that removing the chain section of the blinds will remedy the situation as the blinds will still be damaged and this needs to be addressed.

**H63/15 Whitnash Open Spaces** – the memorial bench has been ordered and was delivered this week. The Groundsman will install as soon as possible.

#### H70/15 INCOME AND EXPENDITURE REPORT

The income and expenditure report as at 31 March 2015 was presented to members. It was proposed that the following monies be carried over to specified reserves for 2015 – 2016: Millennium garden, play equipment capital expenditure, hall improvements, hall capital expenditure, vandalism, measured mile maintenance and basketball maintenance. All members voted in favour.

#### H71/15 PROJECT SHEET UPDATE

Cllr Smart has some stones to place at the rear fire exit at the Community Hall.

An emergency alarm for lone working staff needs to be addressed. An up to date inventory is needed and it was suggested that only enough chairs and tables be retained for what is need to for cinema style seating or seating at tables and chairs. Some of the chairs and tables might not comply with fire safety regulations and needs to be disposed of.

The Clerk has contacted a company in Birmingham to service and repair the shutters at the community hall and awaiting a quote.

An order has been issued for the weed killing on the bund.

Cllr Colls has asked Cllr Mrs Falp to find out what WDC do to their pitches other than cut them.

It was agreed to reimburse Dave Stocks for any plants etc. for the area at the Heathcote traffic lights. Cllr Colls will donate plants to Whitnash W.I. for the War Memorial garden.

#### H72/15 ASBESTOS REPORT

Cllr Colls reported that the Asbestos Management had been completed as per the survey requirements. Cllr Colls suggested that a quotation for an audit report for the work completed is sourced to safeguard the Council. The Clerk has emailed the company concerned to ask for a quotation.

#### H73/15 UNMETERED SUPPLIES

EON is our provider for unmetered electricity supplies and informed us of a 50% increase in their tariffs effective from 1 May 2015. The Finance Assistant sourced quotations from Opus Energy, Green Electricity, SSE and Havenpower and their charges were in excess of the amount we would pay EON even with the increase in charges. We are currently paying EON an annual cost of £252.89 and this will increase to £380.56 from 1 May 2015. Members proposed that the Council remains with EON for the unmetered supplies.

#### H74/15 WHITNASH COMMUNITY HALL

The repairs to the Community Hall floor will take place during half term week starting 26<sup>th</sup> to 29<sup>th</sup> May 2015. All hall users have been notified that the hall will be closed that week.

Clerk has tried various companies to service and repair the hall shutters and has emailed the sizes of the doors to a company in Birmingham and is awaiting a quotation.

The Clerk and Admin Assistant have devised a new hall booking form as we no longer cater for wedding parties and events involving alcohol etc. the form has been amended accordingly. Members proposed that the updated form is approved and amendments will be made as and when necessary.

#### H75/15 WHITNASH OPEN SPACES

Locking of gates at Acre Close during half term. The gates are opened for the benefit of people using the Whitnash Community Hall it is not a public car park. There are signs indicating this. Cllr Colls suggested the committee considers height barriers and sources a quotation.

There has been a request for Basketball nets at Washbourne Playing Field. In the past chain and nylon nets have been installed, but these do not last very long. There is a concern that the hooks on the hoop are a safety issue and the Groundsman was asked to grind these down.

Two trees at Acre Close playing field have been vandalised again this year.

H76/15 CORRESPONDENCE

There was no correspondence received.

H77/15 DATE OF NEXT MEETING

The next meeting will be held on Thursday, 18<sup>th</sup> June 2015 at 7.00 p.m.

The Chairman, Cllr Ian Colls, is retiring from the Council and thanked the Committee for attending meetings, the Caretaker, Josie, for her patience and help during the hall refurbishment; Jenny, Jane and Kerry for their help and support during his time as Chairman of this Committee.

A vote of thanks was proposed for Cllr Colls for all his hard work and effort in maintaining the Community Hall during his Chairmanship.

There being no further business the chairman declared the meeting closed.

SIGNED .....DATE .....