



POLICY STATEMENT OF TRAINING

STAFF:

Whitnash Town Council is committed to ensuring that all employees are fully trained in all aspects of their job functions.

We will endeavour, over a practical time scale, to carry out formal and informal training that will seek to ensure that all employees:

- Are aware of their job performance and standards
- Have access to the required information necessary to perform their jobs to a good standard
- Have the opportunity to acquire all the skills and knowledge required in their day-to-day tasks.

Wherever practical, the training will be set up and organised by Whitnash Town Council or Warwickshire Association of Local Councils Training Partnership. However, the Council actively encourages all employees to further their own skills and knowledge outside their working time and environment.

COUNCILLORS:

Members of Whitnash Town Council should endeavour to undertake training organised by the Town Council and / or Warwickshire Association of Local Councils Training Partnership to develop their role as Councillors and gain skills and knowledge to make them more effective members of the Town Council.

All new members should attend a briefing course on 'Being a Good Councillor' to gain insight as to what is expected of them.