

WHITNASH TOWN COUNCIL

FINANCE AND GENERAL PURPOSES COMMITTEE

Minutes of the meeting held on Thursday, 9th November 2017 at 7.00 p.m. in the Whitnash Town Council office, Franklin Road, Whitnash.

PRESENT: Councillors: B Smart
B Franklin
T Heath
T Shepherd
J Short
R Sparkes

Town Clerk: Jenny Mason

29/17 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Cancilla and McFadden. Apologies were accepted.

30/17 DECLARATIONS OF INTEREST

As and when they arise.

31/17 MINUTES OF THE PREVIOUS MEETING

The minutes of the meetings held on 28th September 2017 as circulated were approved and signed as a true record.

32/17 MATTERS ARISING OUT OF THOSE MINUTES

23/17 Information Security Policy - *Clarification on 'Passwords and Authentication' item that states staff must not share system passwords with anyone, including peers, assistants and superiors. Passwords must not be shared!*

24/17 TV Monitor Acre Close shops – Cllr Margrave said it would be fitted in hairdressers / barbers as soon as possible and hopefully before the end of the year.

33/17 WEBSITE UPDATE

This agenda item was moved to allow Cllr Margrave to speak. A meeting was held with Pixel Studios and a website proposal, estimate and

agreement was received. Cllr Margrave had a quick look at the proposal and estimate and said more info is needed as not all the items suggested have been addressed. Cllr Margrave will liaise with Pixel Studios and let us know the outcome before the precept meeting as adjustments need to be made.

Cllr Smart declared an interest as he is a personal friend.

34/17 INCOME AND EXPENDITURE REPORT

The income and expenditure report was forwarded to all Members. No issues raised and only overspend to date is the VAT advice we applied for.

35/17 PRECEPT

Issues raised were related to Hall and Playing Fields i.e. proper brick built planter on Plough Green; a dog litter bin near the Masters Road entrance to Acre Close Playing Field and extra benches at Washbourne Playing Fields.

36/17 WHITNASH TYMES

Kerry produced a separate income and expenditure for the Whitnash Tymes which was forwarded to all Members. This also reflects the cost of advertising that now has to include VAT.

We have also been informed that a new community magazine will be produced on a monthly basis. The ratio of adverts to community information will be 70 / 30. The magazine will be A5 size and have 32 pages.

37/17 LATE GRANT APPLICATION

A late grant application from Whitnash Twinning Association was received on 30th October 2017. Cllrs Heath, Smart and Sparkes took no part in the discussion of this item, as they had declared an interest, because they are members of Whitnash Twinning Association.

The Committee decided not to support the application for a grant of £275, as it was not submitted by the Council deadline for grant applications, 31st August 2017 as per the Grant Aid Policy.

Comments made by the Committee:

- The Twinning Association is not a Sub Committee of Whitnash Town Council.
- There were elements of the application which were incomplete i.e. accounts summary not completed on application form.

The Twinning Association can submit an application in the future, but should note that the deadline for completed applications is 31st August each year using the standard format as per our Policy.

Cllrs Heath, Smart and Sparkes declared an interest in this item and left the room.

38/17 CORRESPONDENCE

1. A letter was received from Whitnash Short Mat Bowls Club conveying their thanks for the grant they received in 2016 for insurance cover in 2017. A copy of the insurance policy was included verifying that the grant was used for the purpose intended.

39/17 DATE OF NEXT MEETING

The next meeting will be held on 7th December 2017 at 6.30 p.m.
This is the Precept meeting.

There being no further business the Chairman thanked everyone for their attendance and declared the meeting closed.

SIGNEDDATE