

Minutes – 01/18

WHITNASH TOWN COUNCIL

Christmas Lights Working Group

Minutes of meeting held on Thursday, 7th June 2018 at 7.00 p.m. in the Whitnash Town Council Office, Franklin Road, Whitnash.

Present: Councillors: S Button
R Margrave
D Sage
T Shepherd

Town Clerk: Jenny Mason

In attendance: Mr Adrian Bradbrook – Booths Electrical
Mr James DeVile – Warwick District Council

01/18 NOMINATION AND ELECTION OF CHAIRMAN AND DEPUTY FOR 2018 – 2019

Cllr Button was nominated and duly elected as Chairman for 2018 – 2019.
Cllr Margrave was nominated and elected as Deputy Chairman for 2018 – 2019.

02/18 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Mrs Falp. Apologies were accepted.

03/18 DECLARATIONS OF INTEREST

There were no declarations of interest at the start of the meeting.

04/18 MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 1st February 018 as circulated were approved and signed as a true record.

05/18 MATTERS ARISING OUT OF THOSE MINUTES

50/18 General Planning:

Cllr Button will contact Mr Archer to find out if we can place 2 hooks on the shop buildings at Acre Close for the catena wire for Christmas Lights illuminations. The Clerk will contact WCC street lighting to sort the conversion of the light column at Acre Close.

Cllr Button will look at an LED Christmas tree for the phone box.

06/18 MR DEVILLE WARWICK DISTRICT COUNCIL

Mr James Deville Warwick District Council Business Support Team leader attended the meeting.

Need to apply to Mr Deville for the road closure notice from Golf Lane to Murcott Road East.

Whitnash Town Council needs to apply for a Street Trading Licence – Cllr Button will apply for the Street Trading Licence.

A Declaration of Operational Compliance needs to be obtained from the Fun Fair Company and Inflatable suppliers along with their Public Liability Insurance certificates.

07/18 INCOME AND EXPENDITURE REPORT AS AT 31st MARCH 2018

The income and expenditure report as at 31st March 2018 as circulated was forwarded to Members. EON bill for electricity for £80 was received for the 2017 illuminations.

08/18 SPONSORSHIP

Sponsorship letters were sent out after the February 2018 meeting and there was only one response from Calor Gas who are unable to sponsor us. Cllr Button will reword the letter and letters will be sent out again. Cllr Sage suggested we ask U-Store. Cllr Button will send a copy to Cllr Sage to pursue this. Cllr Sage will also endeavour to get meal vouchers from the Hungry Horse and Warwick Spice as raffle prizes.

09/18 GENERAL PLANNING FOR CHRISTMAS LIGHTS 2018

The to do list for general planning has been updated.

10/18 ROTARY TREE OF LIGHT

The Rotary Tree of Light switch on will be on Saturday, 17th November 2018.

11/18 CORRESPONDENCE

There was no correspondence.

12/18 DATE FOR NEXT MEETING

The next meeting will be held on 6th September 2018.
There being no further business the Chairman thanked everyone for attending and declared the meeting closed.

SIGNEDDATE.....