

## WHITNASH TOWN COUNCIL

### FINANCE AND GENERAL PURPOSES COMMITTEE

Minutes of the meeting held on Thursday, 22<sup>nd</sup> March 2018 at 7.00 p.m. in the Whitnash Town Council office, Franklin Road, Whitnash.

PRESENT: Councillors: G Cancilla – Chairman  
A Barton  
B Franklin  
T Shepherd  
J Short  
R Sparkes

Town Clerk: Jenny Mason

#### 57/18 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Heath and McFadden. Apologies were accepted.

#### 58/18 DECLARATIONS OF INTEREST

Cllrs Cancilla and Sparkes applied for a dispensation as Members of the Twinning Association to speak and vote on the debate about the Twinning Association report by Cllr Mrs Falp.

#### 59/18 MINUTES OF THE PREVIOUS MEETING

The minutes of the meetings held on 11<sup>th</sup> January 2018 as circulated were approved and signed as a true record.

#### 60/18 MATTERS ARISING OUT OF THOSE MINUTES

**51/18 Website** – This is an item on the agenda.

Cllr Short asked about the TV monitor that should have been installed at the hairdressers in Acre Close. This has been an ongoing issue for a few years and needs to be concluded. It was proposed that the Chairman follows this up with Cllr Margrave and the installation takes place as soon as possible.

#### 61/18 INCOME AND EXPENDITURE REPORT

The income and expenditure report as at 22<sup>nd</sup> March 2018 was presented to Members.

Virements were used to cover the VAT advice and the money was taken from

the Town Plan Expenses and office miscellaneous expenses.  
The Finance Assistant has suggested ring fencing the following: gross wages, pension contribution, office equipment capital expenditure, insurance, legal costs and audit fees, HR and Honours Board.

#### 62/18 REVIEW GRANT AID POLICY AMENDMENTS

The Grant Aid Policy amendments were reviewed and approved.  
It was proposed that the 'conditions' section be numbered next time the policy is reviewed rather than have bullet points.

#### 63/18 REVIEW FINANCIAL RISK ASSESSMENT

The Financial Risk Assessment was reviewed and approved.

#### 64/18 WEBSITE UPDATE

Pixel Studios will be managing the website. Payment has been made for them to start work to improve the website.

#### 65/18 WW1 BEACON LIGHTING ON 1<sup>st</sup> NOVEMBER 2018

The Royal British Legion and Leamington Town Council have a formal plan in place to light the beacon to mark the hundred-year anniversary of the end of WW1. The beacon will be lit at 19h05 on 11<sup>th</sup> November 2018 at Campion Hills and Leamington Town Council have invited Whitnash Town Council to take part in this event. It was proposed that a donation of not more than £250 is made towards this event. The Clerk will check with the Finance Assistant if there is any funding available for this donation in the current budget.

#### 66/18 WHITNASH TWINNING ASSOCIATION REPORT FROM CLLR MRS FALP

*Cllrs Cancilla and Sparkes applied for a dispensation to allow them to speak and vote on the report as they are Members of the Twinning Association as they have a vested interest. Members present agreed to the granting of a dispensation so that a decision could be made.*

The Twinning Association Report from Cllr Mrs Falp was forwarded to Members with the agenda.

Members agreed that the Twinning Agreements for both the German and French Twinning were originally signed by Whitnash Town Council and the Town Council provided funding to set up the Twinning. Whitnash Twinning Association cannot be a sub-committee of Whitnash Town Council as the Twinning Association has its own bank account and constitution and has members of the public on the committee thus Whitnash Twinning Association

is a separate entity and as such should remain so. It was proposed that this status quo remains in that the Whitnash Twinning Association is responsible for its own financial and administrative arrangements as has been the arrangement for the last 30 years.

Whitnash Twinning Association can apply for a grant annually like other local organisations in Whitnash but would not be funded separately in any way through Whitnash Town Council's annual precept.

Four Members voted in favour of this proposal and there were two abstentions.

*A vote of thanks to Cllr Mrs Falp was recorded for the time and effort she took to produce this very comprehensive report.*

#### 67/18 CORRESPONDENCE

1. A letter was received from Villebon-sur-Yvette inviting the Mayor and Town Council to the one-hundred-year anniversary of the end of First World War on 10<sup>th</sup> and 11<sup>th</sup> November 2018. The Mayor Elect for 2018 - 2019 was present at the meeting and declined the invitation as he would be involved in the Remembrance Day Service in Whitnash and also at various other events commemorating the end of WW1.

#### 68/18 DATE OF NEXT MEETING

The next meeting will be held on 10<sup>th</sup> May 2018 at 7.00 p.m.

There being no further business the Chairman thanked everyone for their attendance and declared the meeting closed.

SIGNED .....DATE .....