

Minutes 02/18

WHITNASH TOWN COUNCIL

Minutes of the Town Council meeting held on Thursday, 19th July 2018
at 7.00 p.m. in
Whitnash Community Hall, Acre Close, Whitnash.

PRESENT

Councillors: T Shepherd Mayor
 R Margrave Deputy
 A Barton
 S Button
 G Cancilla
 Mrs J Falp
 B Franklin
 J Short
 B Smart
 R Sparkes

Town Clerk: Jenny Mason

Police: 2

31/18 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Heath, Kirton, McFadden and Sage. Apologies for absence were accepted.

32/18 DECLARATIONS OF INTEREST

There were no declarations of interest at the start of the meeting.

33/18 PUBLIC FORUM

There was no public forum.

34/18 JOINT STRATEGIC NEEDS ASSESSMENT PRESENTATION

Mr Charles Barlow did a presentation on the subject of the Joint Strategic Needs Assessment. This assessment will be looking at the current health and well being needs of the Community. Members were encouraged to complete the questionnaire.

35/18 POLICE

Standing Orders were suspended to allow PC Rachel Smith and PCSO Steve Sample to speak.
There were 15 reports of anti-social behaviour; 1 burglary; 2 incidents of damage; 1 theft from a motor vehicle, 0 drug reports and 18 incidents of concern.

Police priorities are still: Parking, Anti-social behaviour and Speeding.

The Youth Offending Team is working with one of the culprits who caused the damage at Acre Close, the Red Phone Box and St Margaret's Church.

There were reports of flat bed trucks parking in Fieldgate Lane and Murcott Road. Inconsiderate parking in Acre Close and speeding in Landor Road.

Standing Orders were re-instated.

36/18 MAYOR'S ANNOUNCEMENTS

Since the last town council meeting, we have held a charity race night at the sports & social club which was a great success raising £685 for our charity.

We were invited and attended the Whitnash Fun Day judging the carnival floats and presenting the road race medals, I would like to congratulate Cllr Barton and his team for an excellent weekend.

So, you are aware I am still monitoring the police in our area.

Cllr T Shepherd - Mayor

37/18 MINUTES OF THE PREVIOUS MEETINGS

The minutes of the Town Council meeting held on 21st June 2018 as circulated were approved and signed as a true record.

38/18 MATTERS ARISING OUT OF THOSE MINUTES

28/18 Appointment of a Dementia Champion – Cllr Mrs Falp has spoken to Cllr Heath and Mrs Jenny Heath is willing to be our representative, but our Policy needs amending to reflect that an outside representative can be appointed.

20/18 Chesterton Gardens Allotments - transfer has been signed awaiting copy of signed document.

23/18 Reports from Ward Councillors – Cllr Short reported that 1½ of the two sunken manhole covers on the Trident side of Heathcote Road have been repaired.

39/18 OUTSTANDING PROJECTS / ACTIONS / DECISION LIST

Community Map – Cllr Margrave has received an update of the map. If Members would like to

review the content please let Cllr Margrave know.

40/18 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

Warwickshire County Council Report:

County Councillors have two budgets that can be spent in their wards. The Community Forum grant allows groups to apply for small grants. 10 different organisations applied and received grants last time and applications can now be made for this year's fund. The other grant is for road and footpath resurfacing, street lighting, traffic calming, pedestrian refuges, new bus shelters, speed awareness signs, speed limit signs and dropped kerbs. Last year I spent some of my funds on two speed signs on Golf Lane, posts for Coppice road to prevent parking on grass verges, a keep clear sign on Tachbrook Road so residents can get out of Medley Grove and there will also be some changes to the mini island in Heathcote Road. The fund can be spent all in one year and if there is money left it can be carried over to the following year or saved to allow for a bigger scheme. It has to be used within two years though. If you have ideas that would improve areas around the town please let me know. Road works are costly though and we do get some improvements through the main budget. Items such as new crossings and traffic lights would probably be out of the price the Councillors budget could afford.

Cllr Mrs Falp has asked for quotation to have a 'filter' put on the traffic lights at the Heathcote / Tachbrook Road junction.

Since the last Town Council meeting I have attended the Resources Scrutiny committee meeting, training on the role of school governors, the County staff choir performance and an excellent training session at Warwick University put on by the Local Government Association for women Councillors. Warwickshire Fire and Rescue are being inspected now with twelve inspectors looking at the service. A report will not be published until November and the county force is the first across the country to be inspected under a new scheme.

The last meeting of the Task and Finish Group on Loneliness and Isolation has taken place and a draft report was completed. It is hoped it will go to the Cabinet and Full Council the last week in July.

County email address judyfalp@warwickshire.gov.uk or Cllr.falp@warwickshire.gov.uk and phone number 07771339183

Cllr Judy Falp, Warwickshire County Councillor for Whitnash

Warwick District Council Reports:

The District Council publish a forward plan that covers coming months and the items they intend to be bring to the Executive or Full Council for approval.

I have noted that at the end of September there is a review of Christmas Lights provision across the District. Currently the District Council provide finance to all the Towns Lights switch on events. I have alerted our Town Christmas Lights committee and other District Councillors to this. If we do not get their financial contribution it will be very difficult for us to put on an event. You can be sure we will be fighting this when we know the details if they try to withdraw the funding.

I have been to five meetings at the District since the last Town Council meeting. Overview Scrutiny and the Executive, Health Scrutiny, Shadow Portfolio meeting for Housing and as a member of the People Steering Group a meeting with an officer from another organisation looking at the District getting an Investors in People award.

Health Scrutiny has taken a while to understand its role in Scrutiny as the lead authority is the County Council with Public Health and other health providers. As Housing, Planning and Environmental Health is all looked after by District Councils it is important we do take part in Scrutinising what is being undertaken on health matters. The air quality report we will receive for the November meeting is always looked at in some detail. The possibility of electric buses, a hire bike scheme and other measures are all being looked at to help air quality.

Cllr Judy Falp, Warwick District Councillor for Whitnash

It was proposed that a letter is sent to Warwick District Council saying that Whitnash Town Council has been alerted that Christmas Lights is on the District agenda and make them aware that Whitnash Town Council could not run this event without their support.

Apparently, Leamington, Kenilworth and Warwick have been given £2000 for Memorial Plaques for the Royal Airforce Centenary. Whitnash was not included.

I was on holiday for the last Town Council and Full District Council meetings and there have been no other meetings scheduled since my last report.

No residents have contacted me regarding any District Council issues.

I chased up the Community Asset map with the person doing it at the Council. They said they didn't get my last email, so I wrote again. Again no reply. I have again emailed to follow up.

Warwick District Council are conducting a review of street side bins. Are there any comments you wish to have fed back?

Cllr R Margrave, Warwick District Councillor for Whitnash

Cllr Short requested that a new bin is put outside the Post Office as the current one is rusted and looking very tatty.

Domestic rubbish is being placed in the litter bins especially outside St Margaret's House.

41/18 COMMUNITY HUB UPDATE

Sport England objected to the application and hopefully a decision will be made in the next few weeks. A consultation is being held on 21st July 2018 with the football section who use the pitches on Acre Close.

42/18 APPROVE COMMUNITY HUB QUOTATIONS

Three tenders were sourced for a Quantity Surveyor for the new Community Hub.

Pulse = £16, 400

Faithful & Gould = £22,000

MACE = £37,500

Cllr Mrs Falp explained that the architect has worked with all three of the above companies and recommends that Pulse be appointed as the Quantity Surveyor.

All Members voted in favour of this proposal.

43/18 CHURCH CLOSE REPORT

Cllr Franklin prepared a detailed report that was forwarded to all Members. There is some correspondence missing regarding the ownership of the road between Whitnash Road and Church Close. A letter indicates that Whitnash Town Council agreed to the ownership of the land between the Church Green and St Margaret's House. Unfortunately, this letter was not sent on a *without prejudice* basis so we cannot deny ownership. It was proposed that the Town Council writes to St Margaret's Church to ascertain what their legal documents reflect. This issue will be

referred to Finance and General Purposes Committee to identify funding.
Cllr Barton declared an interest.

44/18 APPROVE AND ADOPT REVIEWED FINANCIAL REGULATIONS

The reviewed Financial Regulations were approved and adopted.
Cllr Mrs Falp queried whether the Town Council's accounting package could issue e-receipts for payments. The SAGE accounting package has been upgraded so that VAT payments can be reflected. Most advertisers ask for receipts for their records.

45/18 APPROVE AND ADOPT WHISTLE BLOWING, ANTI-FRAUD AND CORRUPTION POLICY

The Whistle Blowing, Anti-Fraud and Corruption Policy was approved and adopted.

46/18 GAMBLING POLICY CONSULTATION FROM WARWICK DISTRICT COUNCIL

The Gambling Policy Consultation from Warwick District Council was forwarded to all Members.
There were no comments.

47/18 CORRESPONDENCE

There was no correspondence.

48/18 SCHEDULE OF APPROVED PAYMENTS

The Schedule of Approved Payments from 13th June 2018 to 10th July 2018 was noted.

49/18 REPORTS FROM WARD COUNCILLORS

South Ward: Nothing to report.

East Ward: The Welcome to Whitnash sign has been installed. Some Members attended the consultation for the new housing development south of Sydenham. Phase 1 is to build 200 houses. Church Lane will be protected.

North Ward: The noisy manhole cover in Golf Lane has been repaired.

West Ward: The Coppice Road street sign that has been removed from the property on the corner of Coppice and Murcott Road East has been reported to Highways.

50/18 REPORT OF FINANCE AND GENERAL PURPOSES COMMITTEE

Cllr Cancilla proposed that a receipt (in the form of draft minutes) of the Finance and General Purposes Committee Meeting held on 14th June 2018 are received.

51/18 REPORT OF HALL AND PLAYING FIELDS COMMITTEE MEETING

Cllr Barton proposed that a receipt (in the form of draft minutes) of the Hall and Playing Fields Meeting held on 28th June 2018 are received.

52/18 REPORT ON PLANNING COMMITTEE MEETINGS:

Cllr Franklin proposed that a receipt (in the form of draft minutes) of the Planning Meeting held on 5th July 2018 are received.

53/18 DATE OF NEXT MEETING

The next Town Council meeting will be held on 20th September 2018 at 7.00 p.m.

There being no other business the Mayor thanked everyone for their attendance and declared the meeting closed.

SIGNED..... DATE.....