

the TV monitor but could not contact him. At the meeting on 10th May 2018 Cllr Heath was going to speak to Cllr Margrave and there has been no update. Apparently, there is an issue with the stand for this monitor. Cllr Short said this was not good enough and is a bad reflection on the Town Council. This project has taken over three years and has still not been completed and Members were concerned that the information on this monitor would not be kept up to date either. Cllrs Barton and Short proposed that if the monitor was not sorted in the next few weeks it should be disposed of.

06/18 INCOME AND EXPENDITURE REPORT

The income and expenditure report was forwarded to Members.

07/18 INTERNAL AUDITOR'S REPORT

A copy of the internal auditor's report was forwarded to Members. Cllr Short proposed a vote of thanks to Kerry and Jenny for their hard work to receive such a positive report from the internal auditor.

08/18 AUDIT 2017 – 2018

Members were forwarded copies of the Annual Governance Statement for 2017 - 2018.

This will be approved and signed at the Town Council meeting on Thursday, 21st June 2018 and submitted to the external auditors on 22nd June 2018 to comply with their deadline.

Cllr Franklin asked what item 9 on the accounting statement was made up of - Community Hall, Playing Fields and open spaces, street furniture, play equipment and Christmas Lights.

09/18 REVIEW FINANCIAL REGULATIONS

Financial regulations were reviewed and approved. No amendments were made.

10/18 WHISTLE BLOWING POLICY (DRAFT)

A draft Whistle Blowing, Anti-Fraud and Corruption Policy was forwarded to Members for consideration. Members proposed this Policy is approved and taken to July 2018 Town Council meeting for adoption.

11/18 GENERAL DATA PROTECTION COMPLIANCE

A quotation was sourced for IT GDPR compliance. The quotation is £701.00 plus VAT. This includes Cirius Email Encryption, Custom Firewall, Fully

Managed Support and Security Training for office staff. Members voted in favour of this quotation being accepted.

12/18 QUOTE FOR TOPOGRAPHICAL SURVEY FOR PITCHES AT ACRE CLOSE

A quotation was received from STRI (via Warwick District Council) to carry out a topographical survey of the existing pitches and area proposed for the relocation of the rugby and football pitches at Acre Close Playing Field. The cost is £2114.95 excluding VAT.

Three quotations were not sourced due to this being a specialist subject and the time constraint for the Community Hub planning application to be approved.

Members voted in favour of accepting this quotation.

13/18 INCREASE IN TELEPAY LIMIT

Current payments for the new Community Hub have resulted in the Council being charged and additional £50 every time we exceed our Telepay limit. In order to prevent this charge, the Telepay limit needs to be increased. The current account (07781095) will be increased to £150 000 and the wages account (00896635) to £20 000.

Members proposed the increases in the Telepay Limit are approved to avoid additional bank charges going forward.

14/18 CORRESPONDENCE

1. Email received from Pixel Studios regarding the website. They have suggested new images of Members against a standard background for the website. The quotation is £50 +VAT. Members proposed that a photo shoot is arranged for new images as soon as possible. Probably best to do this before a Town Council meeting.

15/18 DATE OF NEXT MEETING

The next meeting will be held on Thursday, 27th September 2018 at 7.00 p.m.

There being no further business the Chairman thanked everyone for their attendance and declared the meeting closed.

SIGNEDDATE