

Minutes 02/19

WHITNASH TOWN COUNCIL

Minutes of the Town Council meeting held on 18th July 2019
at 7.00 p.m. in
Whitnash Community Hall, Acre Close, Whitnash.

PRESENT

Councillors: R Margrave Mayor
 A Barton Deputy
 S Button
 G Cancilla
 Mrs J Falp
 B Franklin
 A Heath
 W Pickett
 B Smart
 R Sparkes
 S Vaughan

Town Clerk: Jenny Mason

A minute silence was held at the start of the meeting in memory of Mrs Jackie Warmington who was a Parish and Town Councillor in Whitnash. The family have requested family flowers only and donations will be made to the new Community Hub in Whitnash.

32/19 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Birkenshaw, McFadden and Shepherd. Apologies for absence were accepted.

33/19 DECLARATIONS OF INTEREST

There were no declarations of interest at the start of the meeting.

34/19 PUBLIC FORUM

Standing Orders were suspended to allow the member of the public to speak.

Mrs Peterson registered to speak with regard to manholes. Mrs Peterson raised concern about a manhole cover at the entrance to Acre Close Playing Field. Cllr Mrs Falp mentioned that members of the public can report issues regarding manhole covers to Warwickshire County Council.

Standing Orders were re-instated.

35/19 WELCOME CHAIRMAN OF WARWICK DISTRICT COUNCIL

The Chairman of Warwick District Council, Councillor G. Illingworth, attended the meeting. Cllr Illingworth explained the new political structure at Warwick District Council.

36/19 POLICE

Apologies received from PC Rachel Smith. Cllr Margrave read the report.

This month's crime figures are as follows:

ASB – 10 reported – most were personally targeted. We've had kids in the fields riding the ponies, issues with the kids in Grayling Cres this is being dealt with via multiagency approach.

Burglary – non reported

Damage – 1 – Kids climbing onto Church roof. We have photos of some lads who may be responsible and we're currently trying to ID them.

Drugs – 0

Vehicle crime – 8 - 3 were cars keyed, 1 was theft of X5, 4 were theft from (two of which were left open). If this continues, we will look at changing our shifts to work through the night.

Overall, we have had 114 incidents reported which is slightly less than the 141 reported the previous month.

1. We have attended the St Joseph's School Fete. The children loved trying on the uniform and going in the cage.
2. We executed a drug warrant on Masters Rd. One person has been charged to court for possession.
3. Through the school holidays the SNT are running an ASB car so there will be extra patrols in all the parks and open spaces.

Steve will be back with us from Friday on reduced hours.

Members expressed their concern that the Police are not attending council meetings and neither did they attend the Neighbourhood Watch meeting. Whitnash is not receiving enough coverage from the Police. Members proposed that a meeting is set up with the senior officer to discuss these issues.

37/19 MAYOR'S ANNOUNCEMENTS

Since our last meeting I have attended two receptions for our visitors from Weilerswist, Whitnash Fun Day weekend, Kenilworth Carnival where we were invited to Judge all of the float and walking entrants, MOD Kineton Beating Retreat, the opening of a pub, a reception hosted by the High Sheriff and the official opening of the Inspired Villages Grange. I would like to thank Cllr Barton and his small team of volunteers for their hard work on the Funday weekend. A great success once again. Thanks also for inviting me to hand out finishes medals and judging of the walking carnival entrants.

Cllr R Margrave

38/19 MINUTES OF THE PREVIOUS MEETING

The minutes of the Town Council meeting held on 20th June 2019 as circulated were approved and signed as a true record.

39/19 MATTERS ARISING OUT OF THOSE MINUTES

10/19 Community Hub - Cllr Mrs Falp reported that 9 expressions of interest have been received for the construction of the new Community Hub and 6 have gone through to the second stage.

40/19 OUTSTANDING PROJECTS / ACTIONS / DECISIONS LIST

The Community Hub map is still outstanding. Apparently, an update of the map south of Landor Road is needed.

41/19 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

Warwickshire County Council Report

I will by the time our Town Council meeting happens have attended the book awards at The Bridge House at Warwick School run by Warwickshire Library service. Primary children across the District will have voted for their favourite book released in the year. I attended last years' presentations and it was great to see schools getting involved with these awards. St Margaret's School were in attendance last year but at this time I am not sure which schools will be there. As you know I worked for the Library service so this is of great interest to me.

I have identified a number of schemes to spend my Councillors highway budget on this year. They have been priced and I am now waiting to see if all can be delivered. I am aware of the scheme Mr Steele has put forward to improve parking at Acre Close shops. The County do not have the money to undertake this scheme. I will look at this scheme and possible cycle way improvements (depending on costs) next year. It may mean if costs are great that I have to save up two years funding. We cannot carry forward more than one year and if we do not spend allowance in two years it goes back into the general highways budget. We also will need to monitor the parking at the shops when the new Hub is built to see if that helps parking. We really want people to park at the Hub, use the facilities there and go to the shops.

Residents are raising concerns with the County regarding safety due to speeding cars in Whitnash. The last concerns were on Coppice Road into Landor Road. Road accident data is always checked first and there have been no accidents that caused injury in data held over the last five years. There is a 30 M.PH reactive sign in that road and volunteers are undertaking community Speedwatch.

My County email address judyfalp@warwickshire.gov.uk or Cllr.falp@warwickshire.gov.uk and phone number 07771339183

Cllr Judy Falp, County Councillor, Whitnash

Members mentioned the serious accident at the junction of Landor and Moorhill Roads that involved a cyclist.

Warwick District Council Reports:

There have been many meetings and training sessions since the last Town Council report I gave. It has been an extremely busy time for all three of us District Councillors. A briefing on the next actions on the future of Newbold Comyn was extremely interesting and the consultation held earlier gained the largest number of responses on any project the District Council have undertaken. Many of our Whitnash residents use Newbold for activities such as football, swimming, the Gym or just to walk with their dogs.

Warwick District declared a Climate Emergency at the last meeting and along with the Portfolio holder for the Environment it will mean a very busy time for my Portfolio of Health and Community Protection.

I was pleased to support Armed Forces week by attending both a reception in Pageant Gardens and the fete held the day after at St John's House grounds in Warwick. The District Council has a covenant to support our armed forces personnel and the support sits in the Portfolio I have along with work with the Voluntary sector.

Cllr Judy Falp, Warwick District Councillor, Whitnash

The first full District Council meeting went well. The Climate Emergency motion put down by Labour and another by the Greens were amended before the meeting. I had advised them both the week before that they should combine their motions so as to have greater effect and a more positive chance of gaining the majority of support from all groups. However, they decided mostly for political

reasons to both go it alone. The Lib Dems leader eventually convinced the Greens to adopt an amendment he suggested which was then unanimously agreed.

There have been various briefings regarding the current leisure projects underway in the district of which Whitnash is one. The Stadium project at Heathcote is taking shape as you will have seen from the plan, I asked Jenny to circulate. The consultation period has been extended by 2 weeks.

There certainly seems a more cooperative air within the council for the future under the new leader.

To end I have one piece of sad news which Jenny has let you know about. Jackie Warmington (nee Armstrong) passed away this week. She had suffered a stroke recently but contracted pneumonia at the weekend and was taken into hospital;

Jackie was a past Town Councillor in the 80's and was instrumental in raising the funds to build the Community Centre and started the first Youth Club with Harry Hughes another past town councillor. She frequently donated funds to the Ladies Lunch club, the Youth Club and the town for flower displays.

I recall, as a past JP, she always had to sign our election returns and frequently gave Bernard and myself some stick if they were not correct but she was always very fair. She will be sadly missed by all who knew her.

Cllr T Heath, Warwick District Councillor, Whitnash

Cllr Heath also mentioned that 520 houses at Grove Farm on Harbury Land have been approved and has been transferred from AC Lloyd to Persimmon Homes.

No District Council report was received from Cllr Margrave.

42/19 COMMUNITY HUB UPDATE

Tender process will be decided on price. Spacehive will start the second week in August as the programme ends in December. Cllr Mrs Falp will pledge £2000 from her fund towards Spacehive. The media team at Warwick District Council are designing the double page promotion that will be in the autumn 2019 edition of the Whitnash Tymes.

Cllr Mrs J Falp

43/19 COMMUNITY HUB INCOME AND EXPENDITURE REPORT

The Community Hub income and expenditure report was emailed to all Members.

44/19 APPROVE QUOTATIONS FOR NEW COMMUNITY HUB

Clerk of Works quotations:

1. William Saunders - £19,570 + VAT
2. Faithful and Gould - £19,250 + VAT
3. Ragstone Ltd - £24,750 + VAT

All three consultants priced off a scope of services.

Members proposed the quotation from Faithful & Gould is accepted.

Ecological Survey:

1. Indigo Surveys - £480 + VAT
2. CGO Ecology - £400 + VAT
3. Betts Ecology - £675 + VAT

Members proposed the quotation from CGO Ecology is accepted.

Topographical & CCTV Survey:

1. Midland Survey – £4,855.00 + VAT
2. Survey Solutions – £5,190.00 + VAT

3. Warwickshire Drain Services – £6700.00 + VAT

Members proposed the quotation from Midland Survey is accepted.

Pulse fee:

Pulse have indicated that there is an uplift to the Pulse fee to reflect both the delay to the project (prolongation) and the two-stage tender process. The additional fee allows for additional liaison with the project team and input into the selection questionnaire process.

This is broken down as follows:

- Original fee £16,400.00 order issued in 2018
- Uplift for prolongation £6,000
- Uplift for two stage tender process £3,200

This totals £25,600.00 +VAT

Members proposed this uplifted fee is accepted and an order will be raised for £9200.

Fire consultant:

- 1. BB7: £850 + VAT
- 2. Vemco Consulting Ltd: £2480
- 3. F. Sec International: £2750

Members proposed the quotation from F. Sec International is accepted.

Novated Fees for Whitnash Community Hub (for notification only)

Novated fees for Bailey Garner (architects) MLM Consulting Engineers (Geotechnical and Structural Engineers) and Mechanical and Electrical will be included in the Contractors overall price.

The prices are as follows:

Bailey Garner = £23,430.60

MLM = £11,500

Mechanical & Electrical = £6,240 provided by Bailey Garner

45/19 APPROVE AND ADOPT REVISED STANDING ORDERS

The revised Standing Orders were approved and adopted.

46/19 APPROVE AND ADOPT REVIEWED FINANCIAL REGULATIONS

The reviewed Financial Regulations were approved and adopted.

47/19 APPROVE AND ADOPT REVIEWED FINANCIAL RISK ASSESSMENT

The reviewed Financial Risk Assessment was approved and adopted.

48/19 ALLOTMENTS

Following on from the last Town Council meeting a letter was sent to Persimmon Homes regarding the allotment site and questions raised regarding the pathways between the plots, water supply, fencing around the site and parking. Fencing is not secure and there is no parking. Concern was also raised regarding the shared shed on the site and the water cylinders.

Cllr Mrs Falp will follow up on the fencing around the allotment site with Warwick District Council. This item will be discussed at the September 2019 meeting when more is known about the fencing around the site.

49/19 NAMING OF COMMUNITY HUB

Various names have been suggested for the new Community Hub. Members voted in favour of 'Whitnash Civic Centre and Library'.

50/19 CORRESPONDENCE

1. A letter of resignation was received from Cllr Sage. The resignation was accepted and vote of thanks was proposed for all his help and enthusiasm.

51/19 SCHEDULE OF APPROVED PAYMENTS MADE

The Schedule of Approved Payments from 12th June 2019 to 9th July 2019 was noted.

52/19 REPORTS FROM WARD COUNCILLORS

East: Cllr Mrs Falp reported that the anti-social behaviour issues at the private road at the allotments is ongoing and Orbit Housing, the Police and Warwick District Council are involved in trying to resolve the problem.

North: Cllr Heath has spoken to Warwick District Council regarding the planter at the entry to Whitnash on Brunswick Street that is looking neglected. The hedges at Elderfield cottage need trimming. Bins outside Acre Close shops seem to be overflowing with litter especially the one outside the chip shop. The bins may need to be emptied more often.

South: Lancaster Way is the only road on Mallory Grange Development that will be adopted the rest of the roads will be maintained by the management company.

West: The trees in Landor Road were discussed as although they were cut at the beginning of July, they are still very tall and the footpaths are uneven. Glebe Court area needs cutting back. There is an overgrown tree at 61 Landor Road. The tree outside the Methodist Church is overhanging the footpath.

53/19 **APPROVE** MINUTES OF FINANCE AND GENERAL PURPOSES COMMITTEE MEETING HELD ON 21st MARCH 2019

The minutes of the Finance and General Purposes Committee Meeting held on 21st March 2019 as circulated were approved as a true record. (There was no one present to second the minutes of this meeting on 13th June 2019 so minutes were approved at Town Council meeting on 18th July 2019).

54/19 APPROVE MINUTES OF HALL AND PLAYING FIELDS COMMITTEE MEETING HELD ON 28th MARCH 2019

The minutes of the Hall and Playing Fields Committee Meeting held on 28th March 2019 as circulated were approved as a true record. (There was no one present to second the minutes of this meeting on 28th March 2019 so the minutes were approved at Town Council meeting on 18th July 2019).

55/19 REPORT OF FINANCE AND GENERAL PURPOSES COMMITTEE MEETING HELD ON

Cllr Heath proposed that a receipt (in the form of draft minutes) of the Community Hub Committee meeting held on 13th June 2019 are received.

56/19 REPORT OF HALL AND PLAYING FIELDS COMMITTEE MEETING HELD ON

Cllr Barton proposed that a receipt (in the form of draft minutes) of the Hall and Playing Fields Committee meeting held on 27th June 2019 are received.

57/19 REPORT OF PLANNING COMMITTEE MEETING

Cllr Franklin proposed that a receipt (in the form of draft minutes) of the Planning Committee meeting held on 4th July 2019 are received.

58/19 DATE OF NEXT MEETING

The next Town Council meeting will be held on 12th September 2019 at 7.00 p.m.

There being no other business the Mayor thanked everyone for their attendance and declared the meeting closed.

SIGNED..... DATE.....