

## WHITNASH TOWN COUNCIL

### HALL AND PLAYING FIELD (GENERAL) COMMITTEE

Minutes of the **remote** meeting held on 26<sup>th</sup> November 2020 at 7.00 p.m.

#### PRESENT

Councillors: A Barton – Chairman  
S Button  
G Cancilla  
Mrs J Falp  
B Franklin  
R Margrave  
R Sparkes

Town Clerk: Jenny Mason

#### 33/20 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Pickett. Apologies were accepted.  
*Cllr Vaughan tried to join the remote meeting, but was unsuccessful.*

#### 34/20 DECLARATIONS OF INTEREST

Cllr Sparkes declared an interest at the start of the meeting as a Member of Whitnash Sports and Social Club.

#### 35/20 MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 24<sup>th</sup> September 2020 as circulated were approved as a true record and will be signed at the next face to face meeting.

#### 36/20 MATTERS ARISING OUT OF THOSE MINUTES

##### **23/20 Hall and Playing Fields Project list:**

A hearing loop has been included in the cost for the new Civic Centre and Library.  
Cllr Button has looked through the Asbestos Survey and there are three areas that will need attention. The most serious is the medium concern, which is in the main storeroom to the left of the hall, by the bar area. The ACMs are on the main doors on the inside. This is medium risk, but they are stating that the work needs to be carried out by a licensed contractor. The other option is to prevent access to this area. The other areas are the Caretaker's store room and the document store. These two areas do not require a licensed contractor to carry out the work.

### 37/20 HALL AND PLAYING FIELDS PROJECT LIST

All safety checks for the year have been carried out – the gas safety check will be discussed later under the community hall item.

### 38/20 INCOME AND EXPENDITURE REPORT

The income and expenditure report as at 17<sup>th</sup> November 2020 was sent to all Members. The only expenditure is the water rates.

### 39/20 CIVIC CENTRE AND LIBRARY INCOME AND EXPENDITURE

The Civic Centre and Library income and expenditure report as at 17<sup>th</sup> November 2020 was emailed to all Members. This was noted.

### 40/20 REVIEW POLICY FOR USE OF WHITNASH OPEN SPACES

The Policy for the use of Whitnash Open Spaces was reviewed at the meeting and Members suggested removing the section reading:

*The following Whitnash organisations will be exempt from charges:*

- *A registered charity*
- *A fully constituted Not for Profit Organisation*
- *School or Educational Establishment*

It was proposed that the above organisations can apply for a grant from Whitnash Town Council to help towards the cost of using Whitnash Open Spaces.

The amendments will be discussed again at the January 2021 Hall and Playing Fields meeting. Cllrs Barton and Sparkes declared an interest in this item.

### 42/20 PRECEPT 2021 - 2022

Cllr Barton explained that he met with Jenny and Kerry to discuss the precept for 2021 - 2022 and that cuts had been made. Kerry is finalising the precept and the precept figures will be sent out on Friday, 27<sup>th</sup> November 2020 for the Finance meeting on 3<sup>rd</sup> December 2020.

### 43/20 WHITNASH COMMUNITY HALL

**Gas meter:** The gas meter at the Community Hall is too small to handle the gas flow and needs to be upgraded to a bigger meter. The stove and warm air unit have been isolated until the meter has been upgraded. Cadent Gas will come out to do a site visit and advise if the current pipe work is adequate for the meter upgrade.

**Re-opening the hall on 2<sup>nd</sup> December 2020** – Warwickshire was placed in tier 3 on 26<sup>th</sup> November 2020 and this situation will be reviewed again on 16<sup>th</sup> December 2020. Cllr Barton

proposed that the Community Hall remains closed until 8<sup>th</sup> January 2020 as the hall will be closed for the Christmas period from 24<sup>th</sup> December 2020 until 4<sup>th</sup> January 2021.

Cllr Mrs Falp said that the tier system has been questioned and that this may change so proposed that the Committee waits until Monday before making a decision on the closure.

The Clerk has applied for the Local Restrictions Support Grant from Warwick District Council.

**Covid Vaccination Estate requirements:** An email was received from Warwick District Council. They were asked to help search for potential sites for the General Practice Covid Vaccination Programme. The Community Hall was offered although there could be logistical problems. Cllr Mrs Falp said that potential venues have been found and this would be confirmed later.

#### 44/20 WHITNASH OPEN SPACES

**Flower Bed Home Farm Crescent** – WCC Highways will need to give authorisation for this as it is highway land and there are regulations that need to be adhered to. Cllr Barton has included an amount in the budget for this project if it is able to go ahead. It was proposed that the shops and residents should contribute towards this project and help with the maintenance if permission is granted to proceed with this project. Match funding was also suggested. If the planter is approved a 'collar' for the tree could be placed in the flower bed to be used for a tree at Christmas. Cllr Margrave would follow up as to replacing the tree that was removed from this area.

**Gardener:** Provision was made in the 2020 – 2021 precept for a casual gardener to tend the flower beds at War Memorial, Heathcote Lights, Millennium Garden, Town Green and Chapel Green. This vacancy will be advertised next year.

#### 45/20 CORRESPONDENCE

There was no correspondence.

#### 46/20 DATE OF NEXT MEETING

The next meeting will be held on Thursday, 28<sup>th</sup> January 2021 at 7.00 p.m.

The Chairman thanked everyone for their help during the year and wished everyone a Merry Christmas and a Happy New Year.

There being no further business the chairman declared the meeting closed.

SIGNED ..... DATE .....